



Director of Development *Job Description*

About the Center for Children & Youth Justice

Established in 2006, the nonprofit Center develops and coordinates programs and initiatives aimed at reforming Washington's child welfare and juvenile justice systems – changes that can be shared with other organizations and states nationwide to help create better systems and better lives for children and youth everywhere. The Center was founded by retired Washington State Supreme Court Justice J. Bobbe Bridge, who has been a leading advocate for children and families throughout her 35-year career as an attorney, jurist and civic activist. Justice Bridge serves the Center as Founding President and CEO. The Board of Directors and Advisory Council include some of our state's most respected and experienced leaders in the courts, law enforcement, child welfare, business and nonprofit organizations. A staff of experts in juvenile justice, foster care and children's advocacy manages our programs and initiatives. The Center's offices are located near Pioneer Square at 2nd and Cherry in Seattle. Learn more at www.ccyj.org.

Position Overview

CCYJ is seeking a committed, experienced fundraising professional to serve in the position of Director of Development to build and sustain a strategic program of major gifts, individual, foundation and corporate giving. The ideal candidate will have a minimum of seven years experience and a broad background in nonprofit fund development including donor cultivation and stewardship, major gifts, corporate sponsorships, annual fund management, event planning and supervision, and Board development.

Responsibilities

- Develop and execute a strategic fundraising plan to identify and reach out to individual and corporate donors
- Cultivate and steward relationships with existing and new donors
- Work with the Center's leadership to identify prospective groups and individuals for major gifts
- Support and guide Justice Bridge and the Board of Directors in their fundraising responsibilities
- Design, develop and execute an annual campaign
- Grow and oversee an annual fundraising event, including budgeting
- Assist in the identification of foundation grant opportunities
- Act as a member of the senior management team, reporting to the Founding President/CEO

- Work with outside fundraising communications/PR counsel to oversee brand management and production of collateral and marketing materials such as a donor/community e-newsletter, brochures, website, videos, etc.

Qualifications

- Minimum of seven years progressively responsible experience in fundraising for a nonprofit organization, foundation or fundraising-consulting firm; experience with issues affecting children and youth, foster care or juvenile justice a plus
- Bachelor's degree in relevant field
- Proven track record of effectively gaining the respect and support of donors, Board, staff and community members, as well as the ability to clearly articulate CCYJ's mission, vision and values
- Excellent verbal, written and interpersonal communication skills
- Demonstrated creativity, organizational skills and ability to work independently and as a member of a team
- Expertise in customary office software programs including Word, Excel and PowerPoint; experience with E-Tapestry donor database management software a plus

Salary/Benefits

Competitive salary commensurate with experience; health insurance; vacation

To Apply

Send cover letter, resume and salary history via email to Teresa Moore at supportccyj@ccyj.org with a cc: to teresam@mooreink.com. This position will remain open until filled, but we hope to conduct initial interviews the week of February 6.